



Kiwanis Club of Andalusia

5th Annual All Sports Expo - March 8, 2025

Vendor Space Contract



This Agreement made and entered into on this _____ day of _____, 2025, by and between the Kiwanis Covington County Fair Association, Inc., hereinafter referred to as the Association, and

Name _____ Address _____

City _____ State _____ Zip _____ Phone # _____

E-mail _____ Product Selling _____

hereinafter referred to as the Exhibitor. The Association has this day rented to the Exhibitor _____ exhibition ___ square feet within the Vendor Exhibit Building on the Associations Fair Grounds in Andalusia, Alabama, for the purpose of exhibiting merchandise, wares, or promotional material during the period of (March 8, 2025). Paid Vendor Space: spaces are assigned on a first-come, first-serve basis. Space area will be available for Additional Space for overflow or for large equipment may also be available outside the designated areas.

The Exhibitor agrees to pay the Association at the time of contract signing. If you are locating a booth Inside or Outside the Exhibit Building Spaces the correct sum for the use and occupancy of the exhibition space for the period of the Expo is indicated below. Space cannot be reserved without Signed Contract and Payment.

\$25 FOR 10' X 10' INSIDE BOOTH OR _____ \$25 FOR 10' X 10' OUTSIDE BOOTH
(Please indicate the Number of Booths either Inside (\$25 ea) or Outside (\$25 ea) or a combination).

SET-UP to begin on Thursday, March 6th, by Appointment Only!

► Friday, March 7th Set-Up 8am-5pm ◀

Must be Completed by Saturday, March 8, 2025 - 7am-8am

The Association agrees to have up to 15 amps of 120 volts ac electricity available to each of said exhibition space(s) free of charge to the Exhibitor for inside booths. Any additional electricity will be by prior arrangement only, and may require an additional charge. If your booth needs to be near an electrical outlet, please note here _____

The association will not be responsible for any loss, damage, or injury that may occur subsequent to the period covered by the exhibit contract. The Exhibitor, on signing the Contract, expressly releases the Kiwanis Covington County Fair Association, Inc., from, and agrees to indemnify same, against any and all claims for loss, damage, or injury.

The Exhibitor agrees to abide by and observe the rules of the Association pertaining to use of exhibition space in the Vendor Exhibit Building, see attachment #1, VENDOR SPACE INFORMATION SHEET.

No part of the space covered by the agreement can be assigned, sub-let, or otherwise disposed of without the consent of the Association.

By: _____
Exhibitor

Date

By: _____
Kiwanis Covington County Fair Association, Inc.

Date

MAKE CHECKS PAYABLE TO: KIWANIS CLUB OF ANDALUSIA ► Deadline: March 1, 2025 ◀

(Check, Money Order, Credit or Debit Card) Email Credit Card info or Call 334-488-3939

**MAIL CONTRACT & PAYMENT TO: KIWANIS CLUB OF ANDALUSIA
P O BOX 975
ANDALUSIA, AL 36420**

Please Sign, Date & Return first page only of Contract with Payment.



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1. Exhibitors will be held responsible for the cleanliness of their space. All spaces must be in readiness before Saturday, 8AM, March 8, 2025. In case of failure on the part of the exhibitor to keep their space clean and orderly, the Fair Association may use such means, as they deem advisable, to enforce this rule.
2. Decorations, signs, cabinets, etc., and the arrangement of the exhibits must conform to the wishes of the Association and the local and state fire laws. Side walls of the spaces shall not exceed 4 feet in height at the center aisle and then shall not exceed the height of a 45-degree angle from the center aisle to the rear of the space. **Folding Tables (8ft) and Chairs are available to use. All booths are open with no backdrops. Indicate if you would like your booth to be on a wall.**
3. Every article on exhibit shall be under control of the Association and while every reasonable precaution will be taken for the safeguarding the same, neither the Association or its officers or guards will be responsible for any loss or damage or injury that may occur to the exhibit or the exhibitor.
4. The use of gongs, loudspeakers, bells, and other noisy instruments for the purpose of attracting attention will not be tolerated.
5. The distribution of hand bills and other advertising matter is strictly prohibited and no tacking or posting of advertising, bills, cards, etc., will be permitted on any of the buildings or elsewhere. Exhibitors may advertise at and distribute from their space of exhibit only and must stay within their space to sell and promote their product. No political data can be distributed without the consent of the Fair Association.
6. Advertising matter and samples of articles on exhibition only may be given to the public from the exhibit space without special authorization from the Fair Association. The right is reserved to restrict or discontinue this privilege whenever it is carried to excess or becomes an annoyance to visitors in the judgment of the Association. Exhibitors displaying materials deemed offensive, or displaying those in the opinion of the Association, not appropriate for the family atmosphere of the Expo, will be asked to remove them. If the items are not removed immediately, the Exhibitor will be asked to leave and is subject to forfeit their Exhibitor's fee.
7. The cooking, selling, or giving away of prepared food products is prohibited unless approved by the Association. The sell of packaged food for off premise consumption, i.e., Spices, BBQ Sauces, Rubs, etc are allowed.
8. Drapes or other booth decorations must be flameproof and hanging and must clear the floor. All fire regulations of the state must be complied with and all electrical wiring must conform to national electrical code safety rules.

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